



Health & Safety Policy

1. Policy Statement

GreenRock Energy is committed to providing and maintaining a safe and healthy working environment for all employees, contractors, clients, and visitors. We comply with the Health and Safety at Work etc. Act 1974 and all relevant regulations, and we continually work to prevent injury, ill health, and unsafe practices across all areas of our operations, including office work, travel, and on-site property assessments.

This policy sets out the principles and responsibilities that guide our approach to health, safety, and wellbeing. GreenRock Energy will provide the necessary resources, training, and support to ensure safe working conditions for all.

2. Responsibilities

Senior Management

- Hold overall accountability for health and safety across the organisation.
- Ensure policies, procedures, and resources are in place to manage risks effectively.
- Promote a positive health and safety culture and lead by example.

Managers and Team Leads

- Implement this policy within their teams.
- Conduct and maintain risk assessments for relevant activities.
- Monitor compliance with safe working practices.
- Ensure staff receive appropriate training.

Employees

- Take reasonable care of their own health and safety and that of others.
- Follow all procedures, guidance, and training.
- Report hazards, incidents, or unsafe conditions promptly.

Contractors and Partners

- Must comply with GreenRock Energy's health and safety requirements and demonstrate competence for the tasks undertaken.

3. Risk Assessment

GreenRock Energy conducts risk assessments for all activities where hazards may arise—such as lone working, site visits, manual handling, travel for work, and office-based tasks. Risk assessments are recorded, regularly reviewed, and updated following incidents, new equipment, or operational changes.

11 Dunkirk Business Park, Frome Road, Southwick, Trowbridge, Wiltshire. BA14 9NL
Phone: 01225 753755

Email: info@greenrockenergy.co.uk

(GreenRock Energy is a trading name of Bennett Associates Consulting Limited).



4. Safe Working Procedures

To ensure safe operations, GreenRock Energy maintains procedures covering:

- Safe practices during on-site property inspections
- Lone working and remote working protocols
- Manual handling
- Driving and travel for work
- Safe use of equipment and tools
- Office ergonomics and workstation setup

Employees must follow these procedures at all times.

5. Accident and Incident Reporting

All accidents, near misses, and hazards must be reported immediately. Reports are investigated to identify root causes and implement corrective actions. Where applicable, incidents are reported under RIDDOR requirements.

6. Emergency Procedures

GreenRock Energy maintains clear procedures for:

- Fire safety and evacuation
- First aid arrangements
- Emergency contacts
- Emergency management during off-site and property visits

Employees must familiarise themselves with relevant local emergency procedures.

7. Training and Competence

We provide health and safety training appropriate to roles, including:

- Site safety awareness
- Lone-working protocols
- First aid (where required)
- Safe equipment use
- Display Screen Equipment (DSE) training

Training needs are reviewed regularly, and records are maintained.

8. Consultation and Communication

GreenRock Energy promotes a culture of open communication on health and safety matters. Employees are encouraged to raise issues and contribute to improvements. Significant updates or findings are shared promptly across the organisation.

11 Dunkirk Business Park, Frome Road, Southwick, Trowbridge, Wiltshire. BA14 9NL
Phone: 01225 753755

Email: info@greenrockenergy.co.uk

(GreenRock Energy is a trading name of Bennett Associates Consulting Limited).



9. Equipment and PPE

Equipment used for assessments and inspections is maintained in safe working condition. Personal protective equipment (PPE) is provided where necessary and must be used correctly.

10. Health and Wellbeing

We recognise the importance of physical and mental wellbeing. GreenRock Energy supports staff through:

- Access to wellbeing resources
- Ergonomic workstation assessments
- Flexible working arrangements where appropriate
- Encouragement to raise concerns early

11. Monitoring and Continuous Improvement

Regular reviews, audits, and inspections are carried out to ensure ongoing compliance and identify areas for improvement. Lessons learned from incidents are incorporated into revised procedures and training.

12. Policy Review

This policy is reviewed annually or sooner if significant changes occur.
Signed on behalf of GreenRock Energy senior management:

Name: Jason Lloyd

Position: Director

Signature: *JLloyd*

Date: 01/01/2026